

# NEW MEXICO INSTITUTE OF MINING AND TECHNOLOGY

## FACULTY SENATE MEETING

Tuesday, September 5, 2017

Workman 101 4:00 p.m.

## Minutes

### 1. Call to order and approval of minutes.

Chair Tom Kieft called the meeting to order at 4:01 pm with a call for approval of the May 12, 2017 minutes. Motion passed unanimously.

### 2. Announcements

#### a. Faculty/Staff Introductions

Dr. Doug Wells introduced David Cox as Director for the Library. Dr. Mark Samuels introduced Megha Khandelwal as the MST Coordinator. Dr. Snezna Rogelj introduced Dr. Linda DeVeaux as an Associate Professor in Biology. Dr. Dongwan Shin introduced Amy Knowles as an Instructor for Computer Science and Woman in Computer Science Coordinator. Dr. Anwar Hossain introduced Dr. Gilberto Gonzalez Parra as Assistant Professor in Math. Dr. Richard Sonnenfeld announced Dr. Harald Edens and Dr. Caitano Silva as Assistant Professors in Physics. Dr. Silva will be starting in the spring semester. Dr. Frank Reinow introduced Dr. Haoying Wang as Assistant Professor and Dr. Youngbok Ryu as Visiting Assistant Professor in Management. Dr. Corey Leclerc announced Dr. Saeed Rafieepour as Assistant Professor in Petroleum Engineering. Dr. Andrei Zagrai introduced Dr. Kooktae Lee as Assistant Professor in Mechanical Engineering. Dr. Lorie Liebrock introduced Tasha Crafton as the Coordinator in the Graduate Office, Kyle Stark as SGA President, and Carlos Talamante as GSA President. Melissa Jaramillo-Fleming announced Angela Gautier as the Director of Counseling & Disability Services, Theresa Kappel as the Disability Case Worker, and Lynn Arthur as interim Coordinator for Title IX. Judy McShannon was introduced as the Research Development Manager.

#### b. OSL Reorganization – *Doug Wells*

Dr. Doug Wells stated that the OSL will be merging with the Library. Luz Barreiras will be joining the OSL at a half time basis, Rebecca Clemens will continue in her role, and David Cox will be supervising the Library as a whole where the OSL is a component.

#### c. Career Fair – *Tristine Hayward*

Tristine announced that the Career Fair is Tuesday, September 19. There are 54 companies coming with registration still open. Scholarship opportunities will be also be available for students. Tristine also announced that a USA Jobs Workshop will be held on Wednesday, September 13 for students.

**d. CITL Communication Resources – *Julie Ford***

Dr. Julie Ford announced on September 21 at 3:30 she will be giving a talk in the CITL. It is pertaining to a set of resources that she created for those who have or want to have writing and presentations in their classes.

**e. President's Golf Tournament – *Sandi Lucero***

Sandi Lucero announced the 23<sup>rd</sup> Annual President's Golf Tournament is coming up next week. Dr. Lorie Liebrock has issued a challenge to the departments to sponsor students as a team. Sandi announced that it is not too late. There are still 13 spots open. They are about \$18,000 away from matching their goal, so any help is appreciated.

**f. Space Request – *Doug Wells***

Dr. Doug Wells stated that the Space Committee has created a queue. A standardized space request form is available online on the Academic Affairs webpage. Everything new coming in, will need to start with this form.

**3. Senate Committee Reports**

**a. Nominating Committee – *Mark Samuels***

Dr. Mark Samuels moved to accept the slate of committee assignments other than officers, seconded by Dr. Richard Sonnenfeld. Motion passed.

Dr. Samuels stated that a vote on officers will be held in the next meeting.

**b. General Education Ad Hoc Committee – *Steve Simpson***

Dr. Steve Simpson gave an update on some matters pertaining to the statewide General Education overhaul. Dr. Simpson showed the most recent version of a general education model that was put out by the committee. Dr. Simpson has 3 recommendations of what he would like to send on behalf of the NMT faculty senate to Dan Howard and members of the Statewide General Education Committee. The 3 things that they saw as potential problems were: undistributed credits, lack of integration of meta majors, and student perception of the general education skills.

The NMT Ad Hoc General Education committee, with the approval of the NMT Faculty Senate, recommends three changes/actions:

1. Integrate the meta major concept into the general education model.
2. Include the remaining 9 credits as part of the meta majors, rather than leaving these credits to be distributed at the discretion of individual institutions.
3. Solicit more feedback from student groups at colleges and universities around New Mexico to discern whether these changes are appropriately addressing problems with transferring credits (rather than exacerbating them), and whether the rationale for the skills is understandable to students.

Dr. Steve Simpson moved to have approval to send this as a message from NMT, seconded by Dr. Richard Sonnenfeld. Motion passed.

Dr. Sally Pias made a friendly amendment in addition to soliciting more feedback from students, to add feedback from advising or registrar personnel.

Dr. Simpson also announced that Dan Howard will be coming to NMT next month.

#### **4. Old Business**

##### **a. Graduate Admission System – *Lorie Liebrock***

Dr. Lorie Liebrock stated that it was recommended to have common app system. There will be an online application system for the Graduate office. Liaison has CAS (Centralized Application System). This system will help NMT with marketing. Students can access this through their mobile devices. It also will allow online recommendation letters and verification of transcripts.

Dr. Liebrock stated that the Graduate Office will be requesting program information so they can get this up and reviewed at the next Grad Council.

##### **b. Website Update – *Dave Lepre***

Dave Lepre announced that the Communications Office hired a new staff member. He will be assisting and playing a large role with getting the website out.

Dave discussed the timeline for the website:

Sept 11 - templates with department pages for migration planning.

Sept 18 - will begin meeting with departments on this and begin content collection and responsibilities.

Oct 1 – 31 - collect department template content for home pages.

Nov 1 - start migration/building of department landing pages.

Jan 22 - Tentative date to have the website completed. (Launch date)

Feb 5 - Open workshop/training seminar. (1<sup>st</sup> Monday of each month)

#### **5. New Business**

##### **a. Enrollment, recruitments & all that – *Doug Wells***

Dr. Doug Wells stated that total enrollment is down roughly 10%. This is an opportunity for Academic Affairs to work more closely with Student & University Relations. There are a series of steps in the process for students. One example is that students are sometimes not able to get in to see a faculty. An idea to fix this is for every discipline to have a student society. These students can be paid to host the student NMT tours. We must make major advances to our 2 year college articulation efforts, and better recruit from those schools. We also must expand our recruiting and application to electronic means, such as Google Ads and on-line applications. We must improve our retention. We must land more graduate students.

##### **b. Articulation Agreements – *Doug Wells***

Dr. Doug Wells stated that we need to better serve prospective transfer students. Our current articulation agreements have a long list of courses. This makes life hard for students and advisors. However, if a road map was provided, it may be easier to get them ready for a 2 + 2 program.

The approval process for our current articulation agreements were not vetted with the Faculty Senate. Dr. Wells believes that an agreement that is curricular equal is a curricular decision and needs to be approved by the Faculty Senate.

Discussion was held and it was decided that Dr. Wells will take this issue to the council of chairs to first discuss.

**c. Policies on Research Faculty, T&P & Academic Freedom – *Doug Wells***

Dr. Doug Wells will discuss this at the next meeting as we ran out of time.

**d. Title IX Faculty Reporting Requirements – *Lynn Arthur***

Lynn Arthur announced that there was mandatory training in August to make sure that faculty have resources available and are familiar with the term responsible employee. All faculty and professional staff are responsible employees and are designated to report any cases of sexual assault or harassment. Lynn showed a video regarding the role as a responsible employee.

Discussion was held on having more individuals who can be someone that the student can talk to confidentiality rather than all faculty be responsible employees.

**6. Discussion**

**7. Adjournment**

By unanimous decision the faculty senate adjourned at 6:20 pm.